

STUDENT SUCCESS

Academic, Career, and Transfer Advising

Student Success Advisors assist students in clarifying their educational goals and in developing strategies to achieve those goals. Student Success Advisors provide students with information about programs of study, course requirements, and college policies and procedures as well as assistance and tools to clarify and take action on their career path. Academic plans developed by advisors and students lead to the timely completion of degrees or certificates. For students who plan to transfer, an advisor can explore with them the transfer requirements and suggest appropriate coursework; however, the responsibility for course selection and meeting degree and transfer requirements rests with each student. Advisors also provide assistance to students facing barriers to their education including referrals to tutoring, counseling, and other non-academic needs. Advising also offers students assistance in the development of a resume and cover letter, interviewing skills, and job search strategies.

Academic Success & Tutoring

The Academic Success and Tutoring department supports STLCC students across all schools and campuses, offering tutoring in a wide range of subjects - from general education courses like mathematics, writing, and science to specialized support for career and technical education (CTE) programs.

Virtual tutoring is available for subjects not offered on-site, and all students also have free access to Tutor.com, a 24/7 online tutoring service for convenient, around-the-clock support.

Our services are designed to complement classroom instruction and help students succeed academically. In addition to tutoring, academic coaching is available to help students build on their strengths, develop new learning strategies, and stay on track with their academic goals.

Personalized assistance is available on a walk-in or appointment basis. Whether you're brushing up on core skills or tackling advanced program coursework, we're here to support your success.

Study Help

Studying effectively can make a big difference in how you understand and retain course material. Whether you're preparing for a test, tackling a tough chapter, or just want to study smarter, tools like study groups, guided practice, and time management techniques can help you stay on track. Connect with classmates through Navigate's Study Buddies feature or explore strategies that fit your learning style.

For more personalized support, our Academic Support and Tutoring services are also available to help you build effective study habits.

Access Office, Disability Support Services

The college offers support services for students who have documented disabilities of a temporary or permanent nature. The Access Office provides the following services:

- Coordination of classroom and testing accommodations and support services.
- Individual advising and academic counseling.

- Consultation with faculty and staff members regarding student accommodation needs.
- Liaison with community professionals and agencies.

To qualify for services, students must contact the Access Office of their choice to complete the Application for Services and schedule an initial meeting. Accommodations are generally not provided retroactively, so it is important for students to apply for accommodations and provide documentation early in the enrollment process. This allows more time to implement reasonable accommodations. Please note, there is no deadline to apply for services, as students may submit their application and documentation at any time during their tenure at the college.

For more information, contact the **Access Office** (<https://www.stlcc.edu/access/>) at the campus of your choice.

Assessment

St. Louis Community College collects and uses assessment data to improve student learning, academic achievement, and overall institutional effectiveness. When combined with thoughtful interpretation by faculty and staff, assessment supports the overall decision-making needs of the college and the specific decision-making needs of individual units and programs.

Students are often asked to participate in assessment activities to provide key information to college officials and inform decision-making about STLCC educational programs or student services. Such assessments are intended to provide helpful information to administrators and do not impact students' grades or academic standing. Faculty, staff, and administrators regularly assess the performance of courses, programs, or departments to ensure that their desired outcomes are being achieved. Outcomes assessment is how St. Louis Community College can guarantee that it is fulfilling its mission to make data-informed decisions that are in the best interest of the students and the institution. This mission-based approach to assessment helps the college focus its efforts and keep its promise to the St. Louis community.

Course Assessment

In course assessment, academic faculty and administrators decide which courses to assess and which assessment measures to use. The goal is to gather the information that will allow departments to make collegewide changes in courses to increase student learning. These ongoing assessments are necessary to sustain the credibility and transferability of courses and the programs that require them.

Program Assessment

The college offers several programs, both academic and career, which are assessed to ensure that they are meeting the standards set by both professionals in the field and various accrediting agencies. Doing so assures students that they are participating in programs whose standards are recognized and accepted by other programs and institutions.

Institutional Assessment

The college assesses its various services and operations on an annual basis. College and student support services are assessed to determine how well they are accomplishing their institutional mission. Various external agencies expect colleges to assess and improve student learning and institutional effectiveness. These agencies include regional accrediting bodies like the Higher Learning Commission, professional accrediting bodies for career programs like nursing, as well as government agencies.

Athletics

Districtwide varsity sports offered by the College include baseball, Esports, softball, volleyball, men's and women's basketball, and men's and women's soccer. Students attending any STLCC location can participate in district-wide varsity sports.

The College is a member of the National Junior College Athletic Association and the Missouri Community College Athletic Conference.

Banner Self-Service

Students have access to enrollment, financial aid, and personal information by logging into **Banner Self-Service** (<https://stlcc.edu/departments/information-technology/banner-selfservice/>). Students can also view and print their schedules, pay for classes, and set up e-cashier payment plans.

Campus Life

Campus Life creates a vibrant community that supports student engagement and success by providing opportunities for all students to develop a sense of belonging and connection. Campus Life sponsors various social, educational, cultural, and civic events and activities. Opportunities for leadership development are available through student government, clubs and organizations, honorary societies, student publications, and special interest groups. Providing opportunities to engage in campus events and join student organizations promotes students' leadership development and personal growth, as well as improved relationships with others. For informal gatherings, the campuses provide facilities such as multi-purpose meeting rooms, lounges, study areas, and cafeterias. Engaging in campus life initiatives supports students' academic success and leadership development.

Canvas

Canvas is STLCC's learning management system and the central online hub for many of your courses. Instructors across all learning formats - on campus, online, Hyflex, LVL, and hybrid - use Canvas to share course materials, post announcements, collect assignments, and more.

You can log into Canvas anytime using your STLCC credentials via the Student Resources page.

To help you get started, all students are automatically enrolled in Learning & Succeeding at STLCC - a self-paced orientation in Canvas designed to help you explore its features and build your confidence using the platform.

Child Care

The Child Development Centers located at the Forest Park and Florissant Valley campuses offer child care services for children of students when classes are in session. **For more information, visit the Child Care webpage** (<https://www.stlcc.edu/student-support/personal-support/child-care.aspx>).

STLCC also participates in the Child Care Access Means Parents in School (CCAMPIS) program, a federally funded grant that provides supplemental child care funding for enrolled parenting students who qualify for Pell grants. The CCAMPIS program covers a portion of child care costs for children six weeks to 12 years of age. **For more information, visit the CCAMPIS program webpage** (<https://stlcc.edu/student-support/personal-support/ccampis.aspx>).

Counseling Services

St. Louis Community College prioritizes the mental well-being of our student community. A staff of highly trained Licensed Professional Counselors are available to assist students experiencing psychological and adjustment concerns while attending college. Counseling services are **free and**

confidential to all currently enrolled STLCC students. Students receive personalized support in a safe, empathetic, and nonjudgmental space. Call or text (314) 539-5151, email counseling@stlcc.edu, or stop by any Counseling office to set up an appointment. **For more information, visit the Counseling Service webpage** (<https://stlcc.edu/student-support/counseling/>).

Degree Works

Degree Works is St. Louis Community College's web-based degree audit tool that facilitates the monitoring of progress toward degree requirements and developing a plan toward completion.

The degree audit is accessed through **Banner-Self Service** (https://selfservice.stlcc.edu:9199/SLCC/twbkwbis.P_WWWLogin/) for current students.

Distance Learning

Distance Learning is a flexible educational option where some or all instruction occurs when students and instructors are not in the same location. Using technology, these courses achieve the same learning outcomes as traditional classroom courses.

Instruction can be:

- Asynchronous: Learning happens online using technology, and students and instructors are rarely online at the same time. While there are set due dates each week that must be met, students can choose when to participate and complete course activities.
- Synchronous: Learning happens in real-time, with students and instructors online at the same time through the use of technology.

Regardless of the method, student learning outcomes are consistent across all course delivery formats. Reliable access to the necessary technology and the Internet is required for participation. For more details, visit **Ways to Learn at STLCC** (<https://stlcc.edu/admissions/preparing-for-the-semester/classroom-modalities.aspx>).

Face-to-Face Courses

These courses are taught in person, with instruction and assessments delivered on campus during scheduled class times. Regular attendance is required as part of the learning experience.

Online Courses

All instruction takes place online, allowing students flexibility in when and where they complete coursework. However, online classes include set deadlines for assignments and assessments that must be followed. Some courses may require proctored exams, which may be required to be completed on campus, at an approved testing center, or through STLCC's virtual proctoring service. Certain classes may also include scheduled online sessions or live activities that require students to be online at specific times - check course details carefully for any real-time participation requirements.

Hybrid (Blended) Courses

Hybrid courses combine in-person and online instruction. A portion of the course involves scheduled, on-campus class meetings, while the remainder is completed online. This format balances face-to-face engagement with the convenience of online learning. Students should plan for regular campus attendance.

Live Virtual Lecture (LVL) Courses

LVL courses are held online in real time. Students attend class at scheduled dates and times using a streaming platform, actively participating through

webcam and microphone. This format provides a live classroom experience from a remote location. A reliable internet connection is essential.

Flexibility Requires Responsibility

Online and hybrid courses offer students flexibility because there are very few or no scheduled class meetings. Students who participate in online and hybrid courses must be self-motivated, independent learners with good to very good computer and internet skills. These courses have deadlines just like traditional classes, and students will need excellent time management skills to succeed.

Students taking online or hybrid courses should have access to a computer with a reliable high-speed internet connection. Online and hybrid courses rely on email for most communication, so students should activate their **STLCC email account** (<https://stlcc.edu/departments/information-technology/student-email/>) and check it daily. **More information about student email activation is available on the Get Connected webpage** (<https://www.stlcc.edu/student-support/campus-technology/get-connected.aspx>). STLCC uses the Canvas learning management system for online coursework. **Resources to help students access and become familiar with Canvas are available on the Online-Education webpage** (<https://stlcc.edu/programs-academics/online-education/canvas.aspx>).

To determine if online classes will be a good fit for you, complete the SmarterMeasure online learning readiness assessment. **Log into SmarterMeasure** (<https://stlcc.smartermeasure.com>); type in "online" as the Username and "learner" as the Password. SmarterMeasure will provide you with information and tools to help you succeed in online courses. If you have questions or need assistance, contact the Online Education Department at **314-513-4771** or online@stlcc.edu.

First Year Experience

The First Year Experience at STLCC begins with Archer Orientation, which consists of virtual and in-person options to help orient students to their campus and the various resources and programs available to them at STLCC. After orientation, the First Year Experience consists of monthly learning modules, seminars, and additional co-curricular programming to help new students transition to college, as well as to develop skills crucial to their success at STLCC and beyond. **For more information, visit the First Year Experience webpage** (<https://stlcc.edu/campus-life-community/new-student-programs.aspx>).

Higher Education Opportunity Act

The Higher Education Opportunity Act of 2008 requires that St. Louis Community College take action to address the unauthorized distribution of copyrighted materials, including music, video, and programs. If a student uses college technology resources to perform unauthorized distribution or sharing of such materials, the student will be in violation of college policy as well as subject to criminal and/or civil prosecution for violation of copyright and other federal and state laws.

The college monitors its computer systems to protect against such activity. Outside organizations are also able to trace activity involving copyrighted materials. If a violation is detected by either the college or an outside organization, student access to college technological resources will be immediately disabled. Students will need to communicate with the appropriate administrator before privileges will be reinstated. The student will also be subject to disciplinary action by the college.

The information will also be turned over to the appropriate authorities for possible criminal and/or civil prosecution.

Learn more about the **Higher Education Opportunity Act** (<https://stlcc.edu/college-policy-procedures/consumer-information/copyright-information.aspx>).

Honors College

The Honors College seeks to empower students to engage deeply in their courses, foster a spirit of inquiry, and develop the skills necessary for meaningful contributions to society. We strive to inspire a passion for knowledge across the Honors curriculum. Through rigorous coursework, research opportunities, and/or community engagement, we prepare our students to excel after graduation - whether at a transfer institution or in the workforce - and to thrive in diverse professional landscapes, inspiring them to become innovative leaders and responsible global citizens in an interconnected world.

Students may apply for admission to the Honors Program on the **STLCC Honors College Website** (<https://stlcc.edu/programs-academics/honors/>). Admission to the program is based on the following: Returning students must have a cumulative GPA of 3.5 or higher after completing at least 12 credit hours of college-level coursework. New STLCC students must have a cumulative high school GPA of 3.5 or higher (on a 4.0 scale), an ACT score of 26 or higher, or an Accuplacer score of 277 or higher. Students who meet these criteria should apply online and will be automatically accepted. Those who do not meet the academic criteria may apply online to be considered for provisional acceptance.

Students may earn honors credit either by enrolling in honors courses or completing honors projects within regular courses. An honors designation is added to a student's transcript for successful completion of honors work within a course. Graduates who earn 15 credit hours of honors credit and have a cumulative GPA of 3.5 or higher will receive the designation of Honors Scholar on their diplomas and transcripts.

Honors students may apply for a limited number of scholarships through an Honors coordinator.

For more information, visit the **STLCC Honors College website** (<https://stlcc.edu/programs-academics/honors/>) to contact the Honors Director or a campus Honors Coordinator.

International Education

St. Louis Community College offers opportunities for students, faculty, staff, and community members to learn about the world through study abroad experiences, international exchanges and partnerships, intercultural programs, and globalized curriculum. The programs cover various academic subjects and world destinations each year. Participants gain knowledge and skills that make them more competitive in the global workforce. To learn more about **International Education at STLCC** (<https://stlcc.edu/programs-academics/international-education/>), call us at **314-644-9671** or email the **International Education Coordinator** (csulincevski@stlcc.edu).

Libraries

STLCC Libraries (<https://stlcc.edu/libraries/>) offer a wide range of print and online resources, including books, articles, video, and images to support student learning and research. Computers, printers, quiet study spaces, and collaborative study areas are available at each of the campus libraries. Students may also borrow laptops, Wi-Fi hotspots, and other equipment to support their educational needs. Students may request books from any campus library or from other libraries that participate in the MOBIUS Consortium.

Research help (<https://stlcc.edu/libraries/ask-librarian.aspx>) is available through chat, text, or email in addition to drop-in hours at the campus libraries, and by individual online or in-person appointments.

Parking on Campus

Parking is free for STLCC students.

Accessible parking tags are available for students with physical disabilities. To learn more, contact the **Disability Services office** (<https://stlcc.edu/student-support/disability-services/>) on your campus.

Placement Tests

St. Louis Community College uses multiple measures for placing students into their initial courses, including previous coursework, high school GPA, and standardized test scores. Placement testing may be required prior to advisement and registration. St. Louis Community College uses a computerized placement test. The placement test gives essential information about prospective students' academic skills and needs. Test results indicate whether students are college-ready or will require additional support for college-level academics.

If documentation cannot be provided, students will be required to take the appropriate placement tests. Scores will remain valid for up to three years from the semester in which the test was taken; thereafter, students will be required to retake the test. GPAs do not expire. Contact the **Testing Center** (<https://stlcc.edu/admissions/testing-centers/>) for hours of operation.

If you are a student with a disability and need accommodations for your entry assessment, call the **Access office** (<https://stlcc.edu/student-support/disability-services/>) for an appointment prior to testing. You must provide current written documentation of a disability. For more information, contact the campus Access office. Individuals with speech or hearing impairments may call via Relay Missouri by dialing 711.

English

STLCC determines English placement based on 3 levels.

1. **Level 1** is recommended (not required) for students who demonstrate the need to enroll in additional English support.
2. All students have the option to start at **Level 2**.
3. Students who place at **Level 3** aren't required to take developmental English coursework.

Check out the criteria for each level on the **Registrar's webpage** (<https://stlcc.edu/office-of-the-registrar/english-placement.aspx>).

Multiple Measures/High School GPA for Placement

Where dual credit/enrollment students do not possess a seven-semester GPA, the GPA cannot be used as a stand-alone measure for placement. STLCC will allow the student to use the metric that places him/her into the highest level based on STLCC placement charts, provided that more than one measure is available for review to allow the student, parent/guardian, and high school liaison to make informed decisions about their placement.

Dual enrollment students who do not meet the requirements for placement into college-level courses should not be enrolled in 000-level coursework. Students who wish to enroll in math with support coursework (MTH S courses) may only do so if they have express permission on that semester's dual enrollment authorization form from their high school liaison and parent or guardian.

Math

STLCC determines math placement based on 6 levels.

1. **Level 1** is recommended (not required) for students who demonstrate the need to enroll in additional math support.
2. All students have the option to start at **Level 2**.
3. Students who meet specific criteria may opt for the math classes available at **Level 3**.
4. **Level 4** is researched for students who place into Precalculus Algebra.
5. **Level 5** is reserved for students who place into Precalculus Algebra, Survey of Calculus, or Trigonometry.
6. **Level 6** is reserved for students who place into Analytic Geometry & Calculus I.

Reading proficiency is required for all math classes 100-level or higher.

Check out the criteria for each level on the **Registrar's webpage** (<https://stlcc.edu/office-of-the-registrar/math-placement.aspx>).

Multiple Measures/High School GPA for Placement

Where dual credit/enrollment students do not possess a seven-semester GPA, the GPA cannot be used as a stand-alone measure for placement. STLCC will allow the student to use the metric that places him/her into the highest level based on STLCC placement charts, provided that more than one measure is available for review to allow the student, parent/guardian, and high school liaison to make informed decisions about their placement.

Dual enrollment students who do not meet the requirements for placement into college-level courses should not be enrolled in 000-level coursework. Students who wish to enroll in math with support coursework (MTH S courses) may only do so if they have express permission on that semester's dual enrollment authorization form from their high school liaison and parent or guardian.

Reading

STLCC determines reading placement based on 4 levels.

1. **Level 1** is recommended (not required) for students who demonstrate need to enroll in additional reading support.
2. All students have the option to start at **Level 2**.
3. Students who meet specific criteria may opt for the additional reading support class in **Level 3**.
4. Students who place at **Level 4** aren't required to take additional reading coursework.

Check out the criteria for each level on the **Registrar's webpage** (<https://stlcc.edu/office-of-the-registrar/reading-placement.aspx>).

Multiple Measures/High School GPA for Placement

Where dual credit/enrollment students do not possess a seven-semester GPA, the GPA cannot be used as a stand-alone measure for placement. STLCC will allow the student to use the metric that places him/her into the highest level based on STLCC placement charts, provided that more than one measure is available for review to allow the student, parent/guardian, and high school liaison to make informed decisions about their placement.

Dual enrollment students who do not meet the requirements for placement into college-level courses should not be enrolled in 000-level coursework. Students who wish to enroll in math with support coursework (MTH S courses) may only do so if they have express permission on that semester's dual

enrollment authorization form from their high school liaison and parent or guardian.

Student Advocacy & Resource Center

The Student Advocacy & Resource Center (SARC) provides support and resources for students experiencing barriers that may hinder their successful enrollment and continued success at St. Louis Community College. Services are tailored to meet the individual needs of each student and include helping students identify and access assistance programs for childcare, food insecurity, healthcare, homelessness, interpersonal or domestic violence, transportation, utility assistance, and more. The Archers' Market food and personal care pantry provides students in need of a place to access available resources and learn about additional programs and services. SARC resources and services are available for all STLCC students. Other services include creating action plans with students to resolve problems interfering with their education and learn self-advocacy. Students in need of program verification or support with public assistance programs should also connect with the Student Advocacy & Resource Center. **For more information, visit the Student Advocacy & Resource Center webpage. (<https://stlcc.edu/student-support/personal-support/student-advocacy-resource-center.aspx>)**

Student ID Cards

New students age 17 or older enrolled in credit courses are required to activate an STLCC OneCard. Photos can be taken in the Campus Life office at Florissant Valley, Forest Park, and Meramec, or the Information Desk at Wildwood, South County Education Center, and Harrison Education Center. This card is the college's student identification card and can be used as a debit card depending on your selected refund preference with BankMobile Disbursements, a technology solution, powered by BMTX, Inc. **Visit BankMobile Disbursements website for more information (<https://bankmobiledisbursements.com/refundchoicesid/>)**. The card is also required for checking out library books and other materials; for use of recreational facilities, and learning labs; attending student activities and sporting events, and for personal check approval. **Learn more about how to obtain your STLCC OneCard (<https://stlcc.edu/student-support/one-card.aspx>)**.

Textbooks

View the **STLCC Online Bookstore and Campus Store (<https://stlcc.textbookx.com/institutional/>)** webpage for information about your textbooks.

You can purchase your textbooks and course materials online at the **STLCC Online Bookstore website (<https://stlcc.textbookx.com/institutional/>)**. It is advised to order early, as shipping textbooks can take up to five business days. Students are able to use financial aid and other scholarships/awards, two weeks before classes start, on the STLCC Online Bookstore website.

To view and/or purchase your textbooks:

1. Visit **STLCC Online Bookstore (<https://stlcc.textbookx.com/institutional/>)**.
2. Log in with your MySTLCC ID and password.
3. Select Textbooks.
4. Check out and deliver.

Note: Textbooks and course materials will not be housed on any campus. Students must visit the website to place online orders and have textbooks shipped to their home or to campus, while digital course material access is emailed.

TRIO Student Support Services

TRIO Student Support Services (SSS) is a federally funded TRIO program designed to support first-generation college students, students with disabilities, and/or students with limited income who meet federal income guidelines. TRIO SSS programs offer a variety of support services, including academic advising, career exploration, transfer planning, education to improve financial and economic literacy, information on applying for Federal Student Aid, assistance with completing the FAFSA, academic tutoring & success planning, peer mentoring, and more. **For more information, visit the TRIO Student Support Services webpage. (<https://stlcc.edu/student-support/trio.aspx>)**